INDIANA UNIVERSITY
COLUMBUS

PROMOTION AND TENURE CALENDAR FOR 2026-2027

	When? No later than…	Who?	What?
Candidate's Fifth Year (or when promotion and/or tenure is sought)	Spring and summer, 2026	Candidate	Prepares promotion and/or tenure dossier; should provide Candidate's Statement, CV, publications, and (if applicable) teaching materials by June 15 for division head to send to external reviewers
	Summer, 2026	Division head	Solicits and receives at least six external reviews
	Friday, August 7, 2026	Candidate	Uploads dossier materials to eDossier
		Division head	Forms primary committee through election within division and, if necessary, recruitment of eligible faculty from IU campuses
	Friday, August 21, 2026	Division head	Reviews candidate's submitted eDossier materials and signs-off on the dossier (SUBMIT), where the dossier formally enters the review process for the first level review (primary committee)
	Friday, August 28, 2026	Associate Vice Chancellor for Academic Affairs	Forms unit committee through election within IU Columbus
	Friday, September 4, 2026	Primary committee	Reviews dossier, committee chairperson enters vote record, uploads evaluative letter to eDossier and ROUTES to next level.
	Friday, September 18, 2026	Division Head	Enters Chair (DH) vote record, uploads evaluative letter to eDossier and ROUTES to next level. Provides copies of recommendations to candidate.
	Friday, October 9, 2026	Unit committee	Reviews dossier, committee chairperson enters vote record, uploads evaluative letter to eDossier and ROUTES to next level.
	Friday, October 23, 2026	Vice Chancellor and Dean	Reviews dossier, enters vote record, uploads evaluative letter to eDossier and ROUTES to next level.
		Division Head	Provides copies of recommendations to candidate
	December, 2026 – March, 2027	IU Indianapolis campus committee	Reviews and evaluates all dossiers; forwards recommendation to the chief academic officer
	Mid-March, 2027	IU Indianapolis chief academic officer	Review cases and makes recommendations to the Chancellor
	Late March, 2027	IU Indianapolis chancellor	Review cases and confers with IU President on joint recommendations sent to respective Boards of Trustees
	April, 2027	Boards of Trustees	Act on recommendations
Sixth Year	July 1, 2027 (12 month faculty) or August 1, 2027 (10 month faculty)		Promotion takes effect
	July 1, 2027		Tenure takes effect

THREE YEAR REVIEW CALENDAR FOR 2026-2027

	When? No later than…	Who?	What?
Candidate's Third Year	Thursday, February 18, 2027	Candidate	Submits three year review dossier to division head
	Thursday, March 18, 2027	Division head	Completes three year review; adds recommendation to dossier; forwards to AVCAA office
	Friday, March 19, 2027	AVCAA office	Forwards dossier to unit committee for review
	Thursday, April 1, 2027	Unit committee	Completes three year review; adds recommendation to dossier; forwards to AVCAA office
	Friday, April 2 2027	AVCAA office	Forwards dossier to vice chancellor and dean for review
	Thursday, April 15, 2027	Vice chancellor and dean	Completes three year review; adds recommendation to dossier; forwards to IU Indianapolis Academic Affairs and division head
		Division head	Provides reviews to candidate and director of Personnel Administration
	Wednesday, April 21, 2027	acadhr@iu.edu	Ensure that the three-year review is sent to FAA at IU Indianapolis